

**ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
FEBRUARY 16, 2017**

1. President Carole Bilbo called the meeting to order at 8:00 p.m.

2. Upon roll call the following were present:

Present: Trustees Carole Bilbo, Jonathan Rivera, Terri Sorrentino, Elsa Volpe, and Marisa Santangelo
Absent: Trustees Joe Bertolli and Chris Pesko
Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

3. Carole Bilbo read the account balances as presented:

- a. GF Balance \$367,288.64 as of January 31, 2017
- b. BF Balance \$187,824.67 as of January 31, 2017
- c. Gift Fund Balance \$17,576.07 as of January 31, 2017
- d. GF (YTD) Expenditures \$1,158,274.41 as of January 31, 2017

4. Carole Bilbo presented the consent agenda:

- a. Minutes of the Finance Meeting, January 19, 2017
- b. Minutes of the Board Meeting, January 19, 2017
- c. Minutes of the Building Committee Meeting, February 6, 2017
- d. Approval of payroll for March 2017
- e. Acknowledge Treasurer's report
- f. Approval IMRF check for February 2017
- g. Approval of General Fund Disbursements for February 2017
- h. Approval of Building Fund Disbursements for February 2017
- i. Approval of Transfers for January 2017

A motion was made by Jonathan Rivera, and seconded by Elsa Volpe, to approve the consent agenda. Upon roll call the Board voted as follows:

Ayes: 5 Nays: 0 Absent: 2
Motion carried.

5. Correspondence

- a. The Board received a thank you note from Lucas for his holiday gift and the support to attend his conference in January.

6. Public Participation: none

7. Director's Report

- a. The staff office moves are going well.
- b. The few remaining outstanding items from the Q3 Strategic Plan are due to the logo redesign.
- c. There was discussion about how best to train the three new incoming trustees.

8. Building Committee

- a. The Board reviewed a draft of the Capital Savings Plan.

b. There was discussion about use of the Gift Fund.

9. By-Laws/Goals/Policy/Personnel Committee: no report

10. Finance Committee

a. Draft of FY17-18 Budget and Levy

i. The draft budget approved by the committee asks for a 2.25% increase.

11. Unfinished Business: none

12. New Business

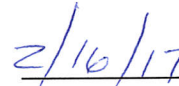
a. The Board was not ready for the Library Director's review, and tabled the Executive Session to next month.

A motion was made by Jonathan Rivera, and seconded by Terri Sorrentino, to adjourn the meeting at 8:29 p.m.

The next regularly scheduled Board meeting will be held March 16, 2017 at 8:00 p.m.



Elsa Volpe, Board Secretary



Date approved