

**ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
DECEMBER 17 at 8:00 P.M.**

1. President Chris Pesko called the meeting to order at 8:01 p.m.

2. Upon roll call the following were present:

Trustees: Chris Pesko, Jonathan Rivera, Carole Bilbo, Terri Sorrentino, and Elsa Volpe.

Absent: Joe Bertolli and Marisa Santangelo

Also present: Library Director Tiffany Verzani, Assistant Director Jason Stuhlmann, Office Manager Maureen Delaney, and Village Trustee Jonathan Zivojnovic.

3. Chris Pesko appointed Carole Bilbo acting secretary for the meeting.

4. Chris Pesko read the account balances as presented:

- a. GF Balance \$705,893.50 as of November 30, 2015
- b. BF Balance \$138,218.62 as of November 30, 2015
- c. Gift Fund Balance \$16,635.91 as of November 30, 2015
- d. GF (YTD) expenditures \$1,034,383.64 as of November 30, 2015

5. Chris Pesko presented the consent agenda:

1. Minutes of the Finance Meeting, November 19, 2015
2. Minutes of the Board Meeting, November 19, 2015
3. Approval of payroll for January 2016
4. Acknowledge Treasurer's report
5. Approval IMRF check for December 2015
6. Approval of General Fund Disbursements for December 2015
7. Approval of Building Fund Disbursements for December 2015
8. Approval of Transfers for November 2015

A motion was made by Jonathan Rivera and seconded by Carole Bilbo to approve the consent agenda.

Upon roll call the Board voted as follows:

Ayes: 5 Nays: 0 Absent: 2
Motion carried.

6. Correspondence

- a. The Board received notification from Illinois Funds of their upcoming account changes and an unsolicited auditor letter.

7. Public Participation

- a. Jonathan Zivojnovic, Village Trustee
 - i. The Chamber will promote a ribbon cutting ceremony for the new Kids & Teens area.
 - ii. Chris reminded Jonathan about his request to fix the clock in front of the Library.

8. Library Director's Report

- a. Phil is conducting his annual review of databases.
- b. The Library scored very well on the EDGE assessment.
- c. There was discussion about the use of the meeting rooms in relation to the newly adopted policy. The Library will share the new policy with all frequent room users in order to alleviate any concerns of misuse.

At 8:11 Peter Volpe arrived

9. Building Committee

- a. Tiffany encouraged everyone to go upstairs and look at the completed redesign in Kids & Teens.

10. By-Laws/Goals/Policy/Personnel Committee

- a. Jonathan will be soliciting feedback via email from Board members for the Director's review.

11. Finance Committee

- a. The Finance committee will be interviewing two banks on January 12 at 7 p.m.

12. New Business

- a. Per Capita Grant

A motion was made by Terri Sorrentino and seconded by Jonathan Rivera to submit the application for a per capita grant.

Upon roll call the Board voted as follows:

Ayes: 5 Nays: 0 Absent: 2
Motion carried.

- b. Conference attendance approval

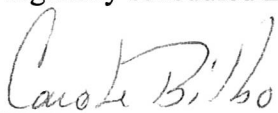
A motion was made by Jonathan Rivera and seconded by Carole Bilbo to allow up to \$2000 to be spent to send three staff members to the PLA conference in Colorado.

Upon roll call the Board voted as follows:

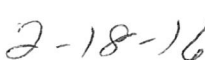
Ayes: 5 Nays: 0 Absent: 2
Motion carried.

A motion was made by Jonathan Rivera and seconded by Carole Bilbo to adjourn the meeting at 8:31 p.m.

The next regularly scheduled Board meeting will be held January 21, 2016 at 8:00 p.m.



Carole Bilbo, Acting Board Secretary



Date approved