

ELMWOOD PARK PUBLIC LIBRARY
Minutes of the Building Committee
February 6, 2017

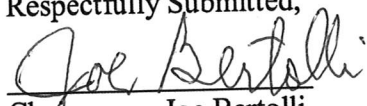
1. Chairperson Joe Bertolli called the meeting to order at 7:33 p.m.
2. Upon roll call the following Trustees were present.
Joe Bertolli, Marisa Santangelo, Chris Pesko
Also Present: Library Director Tiffany Verzani and Assistant Director Jason Stuhlmann
3. Unfinished Business:
 - The Adult Services painting project is complete. The project took less than 2 weeks and came in at \$11,250. The company was very professional, clean and worked well with staff.
 - The committee was updated on the office move. The Director's office has been moved and Kids & Teens are about to move into their new space. We were able to design a space in the Local History Room for the Assistant Director. We worked with Local Historian, Russ Parker, on final organization plans for the room and ways to make archives more accessible to patrons and identify artwork or items for display in other areas of the Library.
 - The committee reviewed the draft Capital Savings Plan, which projects savings required through FY2037-38 to complete repair and replacement of roof, carpet, HVAC, furniture. The committee asked for some changes, including finalizing 4% annual increase for CPI and inclusion of a percentage for emergency building needs. The draft will be shared for budget planning.
4. New Business:
 - The Library is applying for the ISHRAB local history preservation grant. The application is due in March. The Library is participating in a SWAN digitization initiative to develop the Portfolio product for use. Portfolio will allow our digital archives to be searched and viewed in the SWAN catalog.
 - Director Verzani requested consideration of using the Gift Fund to frame the aerial map of Elmwood Park to be used for public art and a dedication to Russ Parker. She will investigate pricing and bring a proposal to the committee and Board.
 - The Friends of the Library donated funds for a bench for the west side of the building. The Kids & Teens Department requested this for outside programming. The committee had no objections.
 - As part of the logo launch, the Library is looking to purchase a couple banners and signs for the lobby, above the book drop and the west side of the building. The committee discussed ideas and had no objections to the placement of banners.
 - The committee discussed the lobby redesign and timeline. Staff will work with an architect through the fall in preparation for the construction grant application in

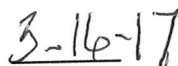
January 2018. The committee agreed to continue to work with Tiffany Nash of Product Architecture and Design and discussed ideas for other fundraising, including room naming rights or café sponsorship.

5. Adjournment:

There being no other business, the committee was adjourned at 9:10 p.m.

Respectfully Submitted,


Chairperson Joe Bertolli


Date