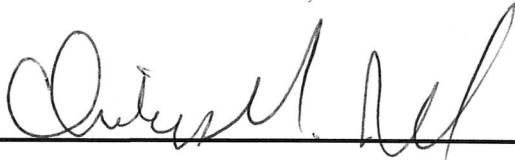


**Elmwood Park Public Library
Building Committee Meeting
Monday, February 5, 2018**

1. Chairperson Pesko called the committee to order at 7:02 p.m.
2. Upon roll call, the following Trustees were present:
Chris Pesko, Diana Gordon
Absent: Marisa Santangelo
Also present: Library Director Tiffany Verzani, Assistant Director Jason Stuhlmann
3. Unfinished Business:
 - a. Current FY17-18 projects. The projected \$33,000 use of the Building Fund for this year is currently over by \$4,500. The HVAC invoice was received in May and applied to this fiscal year. The parking lot paving was completed at a higher cost than expected. We still need to complete the roof repair this Spring. Director Verzani will apply as much of this year's operating budget as possible to this expense to lessen how much will be taken from the Building Fund.
 - b. Director Verzani and Assistant Director Stuhlmann updated the Capital Savings Plan with what is currently in the Building Fund.
4. New Business
 - FY18-19 Projects:
 - a. Director Verzani recommended that the lobby redesign should be the main focus of the upcoming year. The construction grant was submitted and staff will participate in the public Q&A and scoring of the applications in March. We should know by early April if we receive the grant and would have one year to complete the project, which would allow us to bridge two fiscal years. To that end, Director Verzani put a placeholder of \$100,000 for the Building Fund for FY18-19.
 - b. Replacing more soft lounge chairs and looking at exterior sign options can continue and possibly be purchased should the funds allow. The committee looked at ideas and pricing from Fast Signs and confirmed that a sign on the west side of the building needs to light up at night. The orientation (vertical or horizontal) was also discussed.
 - c. Assistant Director Stuhlmann is going to apply for AED grants in conjunction with the lobby redesign so that we can be sure to have it located in a prominent place.
 - Story Room:
 - a. Director Verzani presented a cost estimate for work in the Story Room and proposed that the Gift Fund be used to support this project. In looking through past Board reports, the earliest documentation of the Gift Fund is January 2003. It had \$13,352 at that time, perhaps from donations received during the construction of the new building. Since that time, it has grown to \$21,000 and with an expected \$3,500 from the annual fundraiser, it would be a very worthy project. Staff are also working on a memorial donation campaign to help support a new puppet theater. Building plans and ideas were presented and discussed with the committee. This project could be done in May or December when Story Time is on break.
 - Illinois Humanities Grant:
 - a. Director Verzani informed the committee about a grant application for a mural or mosaic community art project. We have interested partners in Forest Park Public Library, Dominican University, and D401. The application is May 15 and could have an impact on the development of an outdoor garden area or interior design. If we receive the grant, a proposed plan will be presented to the committee.
5. There being no other business before the committee, there was a motion to adjourn at 8:02 p.m. by Diana Gordon and seconded by Chris Pesko.

Respectfully Submitted



Chris Pesko
Building Committee Chair