

**ELMWOOD PARK PUBLIC LIBRARY  
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
MARCH 16, 2017**

1. Vice President Jonathan Rivera called the meeting to order at 8:00 p.m.
2. Upon roll call the following were present:

Present: Trustees Jonathan Rivera, Terri Sorrentino, Elsa Volpe, Joe Bertolli, Chris Pesko, and Marisa Santangelo

Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, Office Manager Maureen Delaney, Head of Technical Services Lucas McKeever, and Trustee-elect Diana Gordon

3. Jonathan Rivera read the account balances as presented:
  - a. GF Balance \$445,660.00 as of February 28, 2017
  - b. BF Balance \$182,585.60 as of February 28, 2017
  - c. Gift Fund Balance \$17,579.34 as of February 28, 2017
  - d. GF (YTD) Expenditures \$1,294,421.75 as of February 28, 2017

4. Jonathan Rivera presented the consent agenda:
  - a. Minutes of the Finance Meeting, February 16, 2017
  - b. Minutes of the Board Meeting, February 16, 2017
  - c. Minutes of the BGPP Meeting, March 8, 2017
  - d. Approval of payroll for April 2017
  - e. Acknowledge Treasurer's report
  - f. Approval IMRF check for March 2017
  - g. Approval of General Fund Disbursements for March 2017
  - h. Approval of Transfers for February 2017

A motion was made by Chris Pesko, and seconded by Elsa Volpe, to approve the consent agenda.  
Upon roll call the Board voted as follows:

Ayes:           6       Nays:           0           Absent:        1  
Motion carried.

5. Correspondence: none

At 8:05 p.m. Trustee Carole Bilbo arrived.

6. Public Participation
  - a. Lucas McKeever gave a presentation on his local history Portfolio project, a new enhancement to the SWAN that will allow us to add photos and other digitized local history documents as searchable items in the catalog.

At 8:24 p.m. Lucas departed the meeting.

7. Director's Report
  - a. Tiffany welcomed the trustee-elect, Diana Gordon.
  - b. There was discussion about expired library cards.

c. Tiffany inquired as to whether any of the trustees knew anything about the grandfather clock in the business office or the Lincoln statues throughout the building.

8. Building Committee: no report

9. By-Laws/Goals/Policy/Personnel Committee

- a. The Committee will use the results from the Laconi/MA library survey to determine how benefits align with similar libraries.
- b. There are proposed changes for a number of policies which will be voted on next month.

10. Finance Committee

- a. The Committee submitted a budget seeking a 2.25% increase to the Village.

11. Unfinished Business: none

12. New Business

A motion was made by Jonathan Rivera, and seconded by Chris Pesko, that the Board adjourn to Executive Session for the purpose of conducting the Director's review.

Ayes:                7        Nays:                0                Absent:                0  
Motion carried.

At 8:52 p.m., Tiffany, Jason, Maureen, and Diana departed the meeting.

At 9:15 p.m., Tiffany, Jason, Maureen, and Diana returned to the meeting.

A motion was made by Jonathan Rivera, and seconded by Chris Pesko, to adjourn the meeting at 9:15 p.m.

The next regularly scheduled Board meeting will be held April 20, 2017 at 8:00 p.m.

  
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**Elsa Volpe, Board Secretary**

4/20/17  
**Date approved**