

**ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
OCTOBER 19, 2017**

1. President Carole Bilbo called the meeting to order at 8:10 p.m.

2. Upon roll call the following were present:

Present: Trustees Carole Bilbo, Elsa Volpe, Marisa Santangelo, and Diana Gordon

Absent: Trustee Chris Pesko, Peter Fosco, and Michelle Mondia

Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, Office Manager Maureen Delaney, and Kids & Teens Department Head Kim Viita

3. Carole Bilbo read the account balances as presented:

- a. GF Balance \$827,844.52 as of September 30, 2017
- b. BF Balance \$156,260.12 as of September 30, 2017
- c. Gift Fund Balance \$17,142.45 as of September 30, 2017
- d. GF (YTD) Expenditures \$694,548.21 as of September 30, 2017

4. Carole Bilbo presented the consent agenda:

- a. Minutes of the Finance Meeting, September 21, 2017
- b. Minutes of the Board Meeting, September 21, 2017
- c. Approval of payroll for November 2017
- d. Acknowledge Treasurer's report
- e. Approval IMRF check for October 2017
- f. Approval of General Fund Disbursements for October 2017
- g. Approval of Building Fund Disbursements for October 2017
- h. Approval of Transfers for September 2017

A motion was made by Elsa Volpe, and seconded by Diana Gordon, to approve the consent agenda.
Upon roll call the Board voted as follows:

Ayes: 4 Nays: 0 Absent: 3
Motion carried.

5. Correspondence: none

6. Public Participation

- a. Kim Viita, Department Head from Kids & Teens
 - i. Kim gave an overview of the new Homework 911 program.

At 8:29 p.m., Kim departed the meeting.

7. Director's Report

- a. Tiffany gave a mid-year budget review.
- b. Tiffany gave a recap of the Gatsby Gala.
- c. Tiffany reminded trustees to review the security standards video links included in the Board packet as required by the Per Capita grant.

8. Building Committee: no report
9. By-Laws/Goals/Policy/Personnel Committee: no report
10. Finance Committee: no report
11. Unfinished Business: none
12. New Business

- a. 2018 Board meeting dates

A motion was made by Elsa Volpe, and seconded by Diana Gordon, to accept the 2018 Board meeting dates as presented in the Board packet.

Ayes: 4 Nays: 0 Absent: 3
Motion carried.

A motion was made by Marisa Santangelo, and seconded by Elsa Volpe, to adjourn the meeting at 8:49 p.m.

The next regularly scheduled Board meeting will be held November 16, 2017 at 8:00 p.m.



Marisa Santangelo, Board Secretary

11-16-17
Date approved