

**ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
AUGUST 21, 2014 at 8:00 P.M.**

1. President Chris Pesko called the meeting to order at 8:02 p.m.

2. Upon roll call the following were present:

Present: Trustees Chris Pesko, Orlando Vale, Marisa Santangelo, and Carole Bilbo

Absent: Trustees Terri Sorrentino, Joe Bertolli and Jonathan Rivera

Also present: Assistant Director Jason Stuhlmann and Office Manager Maureen Delaney

3. Chris Pesko read the account balances as presented:

- a. GF Balance \$748,051.13 as of July 31, 2014
- b. BF Balance \$316,865.24 as of July 31, 2014
- c. Gift Fund Balance \$16,630.35 as of July 31, 2014
- d. GF (YTD) Expenditures \$373,059.21 as of July 31, 2014

4. Chris Pesko presented the consent agenda:

- a. Minutes of July 17, 2014 Finance Committee Meeting
- b. Minutes of July 17, 2014 Regular Board Meeting
- c. Minutes of July 16, 2014 BGPP Committee Meeting
- d. Minutes of August 14, 2014 BGPP Committee Meeting
- e. Approval of payroll for September 2014
- f. Acknowledge Treasurer's report
- g. Approval of IMRF check for August 2014
- h. Approval of General Fund Disbursements for August 2014
- i. Approval of Building Fund Disbursements for August 2014
- j. Approval of Transfers for July 2014

A motion was made by Orlando Vale to approve the consent agenda and seconded by Carole Bilbo. Upon roll call the Board voted as follows:

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

5. Correspondence

Marisa Santangelo reported that the Board received a thank you card from the Michalski family.

6. Public Participation: none

7. Director's Report

- a. Statistics Committee Report
 - i. Jason showed a mock up example of what the proposed new report will look like.
 - ii. The Board thought the report looked very nice and made many positive comments about it.

- iii. There was discussion about how many years of data the report the report should include, and it was decided that, when available, the Board would like to see the current year and the past two years.
- iv. The Board requested the report include any helpful explanations or comments from staff.
- v. Jason is hoping to have the report working for the next Board meeting.

b. Website preview

- i. Jason explained how the website's home page includes the banner "Hours Open Today."
- ii. Hopefully the website will go live in two weeks.
- iii. The Board was very pleased with the appearance and features of the new website.

8. Building Committee: no report

9. By-Laws/Goals/Policy/Personnel Committee

A motion was made by Carole Bilbo and seconded by Orlando Vale to hire Security Guard John Robinson for 12.5 hours a week at \$16 an hour.

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

A motion was made by Carole Bilbo and seconded by Orlando Vale to hire Adult Services Librarian Phil Collins at an annual salary of \$34,000.

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

A motion was made by Carole Bilbo and seconded by Marisa Santangelo to approve the revised Behavior Policy as presented in the Board packet.

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

A motion was made by Orlando Vale and seconded by Carole Bilbo to appoint Jason Stuhlmann acting Director of the Library

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

10. Finance Committee – tabled until next meeting

11. Unfinished Business

A motion was made by Carole Bilbo and seconded by Orlando Vale to increase the compensation of our acting Director by \$750 per month, retroactive to August 14, 2014 and to conclude upon the return of the current Director.

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

12. New Business

A motion was made by Carole Bilbo and seconded by Marisa Santangelo to extend the ban of patron Rickie Damato, which started on June 16, 2014, to a total time of 12 months. In accordance with Library policy, the patron will be allowed one appeal prior to the end of the ban.

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

A motion was made by Carole Bilbo and seconded by Orlando Vale that we affirm as a Board that we reviewed Chapter 7 of the Standards for Illinois Public Libraries in accord with the requirements of the Per Capita Grant.

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

The Board briefly discussed the idea of an amnesty day for Library fines and would like a recommendation from the Finance Committee on how to proceed.

A motion was made by Carole Bilbo and seconded by Orlando Vale to adjourn the meeting at 8:41 p.m.

The next regularly scheduled Board meeting will be held September 18, 2014 at 8:00 p.m.



Marisa Santangelo, Board Secretary

10-16-14
Date approved