

**ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
SEPTEMBER 18, 2014 at 8:00 P.M.**

1. President Chris Pesko called the meeting to order at 8:05 p.m.

2. Upon roll call the following were present:

Present: Trustees Chris Pesko, Terri Sorrentino, Marisa Santangelo, Joe Bertolli and Jonathan Rivera

Absent: Trustees Orlando Vale and Carole Bilbo

Also present: Assistant Director Jason Stuhlmann and Office Manager Maureen Delaney

3. Chris Pesko read the account balances as presented:

- a. GF Balance \$1,003,950.81 as of August 31, 2014
- b. BF Balance \$314,821.56 as of August 31, 2014
- c. Gift Fund Balance \$16,630.51 as of August 31, 2014
- d. GF (YTD) Expenditures \$501,426.48 as of August 31, 2014

4. Chris Pesko presented the consent agenda:

- a. Minutes of August 21, 2014 Finance Committee Meeting
- b. Minutes of August 21, 2014 Regular Board Meeting
- c. Approval of payroll for October 2014
- d. Acknowledge Treasurer's report
- e. Approval of IMRF check for September 2014
- f. Approval of General Fund Disbursements for September 2014
- g. Approval of Building Fund Disbursements for September 2014
- h. Approval of Transfers for August 2014

A motion was made by Joe Bertolli to approve the consent agenda and seconded by Jonathan Rivera. Upon roll call the Board voted as follows:

Ayes: 5 Nays: 0 Absent: 2

Motion carried.

5. Correspondence

Marisa Santangelo reported that the Board received a thank you note from Tiffany and her family for the baby gift and a bill from the Library's attorneys.

6. Public Participation: none

7. Director's Report

a. Board election dates and packet

- i. There was discussion about the term lengths of the open Board positions
- ii. The Board requested the Library make copies of the election packet for Board member candidates available at the front desk.

b. Website

- i. Chris Pesko wanted to recognize the members of the Website Committee for their work on the Library's new website. The Board thinks it looks fantastic and would like to express their thanks to all the employees who worked on it. Jason said he would communicate this to the employees at the upcoming Library Staff Day.

8. Building Committee

The Building Committee had no report. Chair Joe Bertolli explained that the Building Committee has already addressed all their issues for the year in anticipation of Tiffany's maternity leave and are in a holding pattern until she returns.

9. By-Laws/Goals/Policy/Personnel Committee

Chair Jonathan Rivera reminded Board members to review the three proposed policies in this month's Board packet so they are ready to vote on them next month. Terri Sorrentino questioned where the policies originated. Jason and Jonathan explained that one was revised based on the current policy and the other two were formulated looking at other library's policies.

10. Finance Committee

A motion was made by Terri Sorrentino and seconded by Jonathan Rivera to approve the audit for fiscal year 2013-2014 as presented by the auditors.

Ayes: 5 Nays: 0 Absent: 2

Motion carried.

A motion was made by Terri Sorrentino and seconded by Jonathan Rivera to approve the fiscal year 2014-2015 levy and appropriation as approved by the Village.

Ayes: 5 Nays: 0 Absent: 2

Motion carried.

A motion was made by Terri Sorrentino and seconded by Joe Bertolli to approve the Library hosting an amnesty day in December for patrons with the goal of waving a portion of fines up to the amount of \$19.14.

Ayes: 5 Nays: 0 Absent: 2

Motion carried.

11. Unfinished Business: none

12. New Business

A motion was made by Marisa Santangelo and seconded by Jonathan Rivera to approve the fiscal year 2015 Illinois State Library Per Capita Grant application as presented.

Ayes: 5 Nays: 0 Absent: 2

Motion carried.

A motion was made by Joe Bertolli and seconded by Marisa Santangelo to approve the Intergovernmental Agreement with John Mills School to provide a school Library card for the 2014-2015 school year.

Ayes: 5 Nays: 0 Absent: 2

Motion carried.

A motion was made by Jonathan Rivera and seconded by Joe Bertolli to adjourn the meeting at 8:50 p.m.

The next regularly scheduled Board meeting will be held October 16, 2014 at 8:00 p.m.



Marisa Santangelo, Board Secretary

10-16-14
Date approved