

**ELMWOOD PARK PUBLIC LIBRARY  
BOARD OF TRUSTEES AGENDA  
November 19, 2015 at 8:00 P.M.**

1. Call to Order
2. Roll Call
3. Account Balances:
  - a. GF Balance \$809,986.09 as of October 31, 2015
  - b. BF Balance \$166,988.70 as of October 31, 2015
  - c. Gift Fund Balance \$16,635.40 as of October 31, 2015
  - d. GF (YTD) expenditures \$911,037.69 as of October 31, 2015
4. Consent Agenda ACTION
  - a. Minutes of the Finance Meeting, October 15, 2015
  - b. Minutes of the Board Meeting, October 15, 2015
  - c. Minutes of the BGPP Meeting, October 13, 2015
  - d. Approval of payroll for December 2015
  - e. Acknowledge Treasurer's report
  - f. Approval IMRF check for November 2015
  - g. Approval of General Fund Disbursements for November 2015
  - h. Approval of Building Fund Disbursements for November 2015
  - i. Approval of Transfers for October 2015
5. Correspondence:
6. Public Participation:
  - a. Lucas McKeever, Technical Services Supervisor
7. Library Director's Report: INFORMATION
  - a. Staff Development Day and Staff Survey
  - b. Behavior Report and Update – Kim Viita, Kids & Teens Department Head
  - c. 2016 Holiday closings per Employee Handbook
8. Building Committee INFORMATION
9. By-Laws/Goals/Policy/Personnel Committee:
  - a. Salary Scale INFORMATION
  - b. Computer Use Policy ACTION
  - c. OCLC Policy ACTION
  - d. Gifts of Appreciation ACTION
  - e. Hiring of Yadira Perez ACTION
10. Finance Committee/Audit Committee
  - a. By-laws update re: finance ACTION
  - b. Banking options and selection INFORMATION
11. Unfinished Business:
12. New Business:
  - a. Board meetings for 2016 ACTION
  - b. Resolution for PTAB Intervention ACTION
  - c. Holiday recognition for staff ACTION
  - d. Board Holiday celebration ACTION
13. Adjournment
14. Next Meeting: December 17, 2015