

**ELMWOOD PARK PUBLIC LIBRARY
BOARD OF TRUSTEES
AGENDA
October 20, 2016
8:00 P.M.**

1. Call to Order
2. Roll Call
3. Account Balances:
 - a. GF Balance \$852,692.86 as of September 30, 2016
 - b. BF Balance \$219,270.39 as of September 30, 2016
 - c. Gift Fund Balance \$16,712.22 as of September 30, 2016
 - d. GF (YTD) expenditures \$589,643.59 as of September 30, 2016
4. Consent Agenda ACTION
 - a. Minutes of the Finance Meeting, September 15, 2016
 - b. Minutes of the Board Meeting, September 15, 2016
 - c. Minutes of the Building Committee Meeting, September 20, 2016
 - d. Approval of payroll for November 2016
 - e. Acknowledge Treasurer's report
 - f. Approval IMRF check for October 2016
 - g. Approval of General Fund Disbursements for October 2016
 - h. Approval of Building Fund Disbursements for October 2016
 - i. Approval of Transfers for September 2016
5. Correspondence:
6. Public Participation:
 - a. Kids & Teens – Early Literacy Initiatives
7. Library Director's Report: INFORMATION
 - a. 2017 Holiday closings
 - b. Annual Staff Day
8. Building Committee INFORMATION
9. By-Laws/Goals/Policy/Personnel Committee:
 - a. Staff Attendance at Out-of-State Conferences ACTION
 - b. Employee Handbook ACTION
10. Finance Committee/Audit Committee
 - a. Financial Institution Annual Reports INFORMATION
 - b. Investment Policy INFORMATION
11. Unfinished Business:
12. New Business:
 - a. 2017 Board Meeting Dates INFORMATION
13. Adjournment
14. Next Meeting: November 17, 2016