

ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
March 15, 2018

1. Secretary Marisa Santangelo, as Acting President, called the meeting to order at 8:04 p.m.
2. Upon roll call the following were present:
Present: Trustees Marisa Santangelo, Elsa Volpe, Peter Fosco, and Diana Gordon
Absent: Trustees Carole Bilbo, Chris Pesko, and Michelle Mondia
Also present: Director Tiffany Verzani, Office Manager Maureen Delaney, and Circulation Assistant Naomi Martinez.
3. Marisa Santangelo appointed Diana Gordon as Acting Secretary for this meeting.
4. Marisa Santangelo read the account balances as presented:
 - a. GF Balance \$450,210.51 as of February 28, 2018
 - b. BF Balance \$143,410.34 as of February 28, 2018
 - c. Gift Fund Balance \$21,241.44 as of February 28, 2018
 - d. GF (YTD) Expenditures \$1,372,068.66 as of February 28, 2018
5. Marisa Santangelo presented the consent agenda:
 - a. Minutes of the Board Meeting, February 15, 2018
 - b. Minutes of the BGPP committee meeting, February 13, 2018
 - c. Approval of payroll for April 2018
 - d. Acknowledge Treasurer's report
 - e. Approval IMRF check for March 2018
 - f. Approval of General Fund Disbursements for March 2018
 - g. Approval of Transfers for February 2018

A motion was made by Peter Fosco, and seconded by Elsa Volpe, to approve the consent agenda.
Upon roll call the Board voted as follows:

Ayes: 4 Nays: 0 Absent: 3
Motion carried.

6. Correspondence: Diana passed around a Valentine card from a patron and a thank you note from Marisa for the donation made in her father's memory to Honor Flight.
7. Public Participation
 - a. Circulation Assistant Naomi Martinez
 - i. She studies Sociology at UIC
 - ii. Her other job is babysitting
 - iii. She wants to be a social worker.
 - b. There was discussion about the need for Library programming in Spanish and Polish.

At 8:16 p.m. Naomi departed the meeting.

8. Director's Report
 - a. Tiffany updated the Board on the library's community outreach programs.
 - b. The Friends of the Library will be sponsoring a college scholarship for eligible teen volunteers. Jason will be working with them to draft procedures and application form.

9. Building Committee

- a. April 5 is the scoring day for the grant for the lobby redesign.
- b. We are waiting on a draft design for the story room.

10. By-Laws/Goals/Policy/Personnel Committee

a. Director's review

- i. Peter has only received three completed reviews. He reminded Board members who have yet to complete their review to please get it to him soon.

b. Photography and Filming Policy

A motion was made by Peter Fosco, and seconded by Elsa Volpe, to approve the Photography and Filming Policy as presented in the Board packet.

Upon roll call the Board voted as follows:

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

c. Community Bulletin Board and Display Policy

A motion was made by Peter Fosco, and seconded by Elsa Volpe, to approve the Community Bulletin Board and Display Policy as presented in the Board packet.

Upon roll call the Board voted as follows:

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

11. Finance Committee

a. FY18/19 Budget Draft

A motion was made by Peter Fosco, and seconded by Elsa Volpe, to approve the FY18/19 Budget Draft as presented in the Board packet.

Upon roll call the Board voted as follows:

Ayes: 4 Nays: 0 Absent: 3

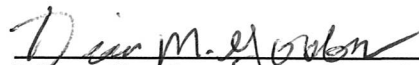
Motion carried.

12. Unfinished Business: none

13. New Business: The Director's review was postponed until next month.

A motion was made by Peter Fosco, and seconded by Diana Gordon, to adjourn the meeting at 8:44 p.m.

The next regularly scheduled Board meeting will be held April 19, 2018 at 8:00 p.m.



Diana Gordon, Acting Board Secretary

4/19/2018
Date approved