

**ELMWOOD PARK PUBLIC LIBRARY  
BUILDING COMMITTEE MEETING  
April 7, 2015**

1. Joe Bertolli called the meeting to order at 7:07 p.m.  
Upon roll call the following committee members were present:  
Present: Joe Bertolli, Marisa Santangelo, Orlando Vale  
Also present: Library Director Tiffany Verzani

2. Unfinished Business:

Youth Services Redesign:

Director Verzani announced that we did not receive the State Library grant and so developed a full project cost list, which is estimated at \$85,000. This amount is for what was included in the grant, plus items that are not allowed by the grant, such as furniture, wall art, educational enrichment items, such as a LEGO/DuPlo table. The committee requested that items beyond the grant project be prioritized in case we need to add items over two years instead of all at once. Chairperson Bertolli also recommended that a timeline be created for each phase of the work and to check if removal of the doors to the YS area would be approved by the Fire Department

Remaining FY14/15 Projects:

The committee agreed on moving forward with the purchase of a skateboard rack. The exterior lighting, signage and paving projects that were planned for this year were not completed as we waited on word from the Energy Efficiency grant and if we would be working on shared projects with the Village.

Phone system update:

Technology Librarian Ahren Sievers has deployed all the phones and is arranging training sessions for end of April or early May.

3. New Business:

FY15/16 Building Projects:

Director Verzani presented a list of projects and associated costs. They projects are divided into improvement projects (YS Redesign, HVAC, painting in Adult Services, paving, exterior lighting and signage) and computer and maintenance operating costs.

Director Verzani was asked to add a sign regarding smoking prohibition 15 ft. away from the entrance to our task list for the fiscal year.

The Facilities Plan created for the grant application was shared. It outlines projects for the next 4 years - the order of HVAC improvements, placeholders for future needs such as carpeting and furniture replacements. This document is intended as a project planning guide for Administration and the Facilities Supervisor.

Municipal projects:

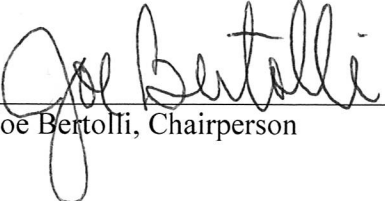
Director Verzani was told that the new sign at the Avenue of the Americas would not be installed until that property is built up, nor does the Village have immediate plans for changes to exterior lighting in the Circle. We may be able to work together on the parking lot, but the Library will move forward with planning in case it does not work out.

Nicor Service Project:

Director Verzani announced that Nicor has selected the Library as its annual community service project. It will be the third Saturday in May.

4. Adjournment:

On a motion from Orlando Vale and seconded by Marisa Santangelo, the meeting was adjourned at 8:20 p.m.

  
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Joe Bertolli, Chairperson

6.18.15  
Approved