

**ELMWOOD PARK PUBLIC LIBRARY**  
**MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING**  
**APRIL 21, 2016 at 8:00 P.M.**

1. President Chris Pesko called the meeting to order at 8:00 p.m.

2. Upon roll call the following were present:

Present: Trustees Chris Pesko, Jonathan Rivera, Marisa Santangelo, Carole Bilbo, Joe Bertolli, Terri Sorrentino and Elsa Volpe

Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

3. Chris Pesko read the account balances as presented:

- a. GF Balance \$1,007,124.73 as of March 31, 2016
- b. BF Balance \$164,729.51 as of March 31, 2016
- c. Gift Fund Balance \$16,646.36 as of March 31, 2016
- d. GF (YTD) Expenditures \$1,571,678.70 as of March 31, 2016

4. Chris Pesko presented the consent agenda:

- a. Minutes of the Finance Meeting, March 16, 2016
- b. Minutes of the Board Meeting, March 16, 2016
- c. Approval of payroll for May 2016
- d. Acknowledge Treasurer's report
- e. Approval IMRF check for April 2016
- f. Approval of General Fund Disbursements for April 2016
- g. Approval of General Fund Disbursements (First Merit) February-March 2016
- h. Approval of Building Fund Disbursements for April 2016
- i. Approval of Transfers for March 2016

A motion was made by Jonathan Rivera, and seconded by Joe Bertolli, to approve the consent agenda. Upon roll call the Board voted as follows:

Ayes:           7           Nays:           0           Absent:        0

Motion carried.

5. Correspondence

- a. The Board received a flyer from the Chicago White Sox regarding Library Appreciation Day.

6. Public Participation

- a. Pre-Teen Associate Yadira Perez
  - i. Yadira graduated three years ago from Lewis University with a History major.
  - ii. She is bilingual.
  - iii. She demonstrated some themed kits that families can check out from the Kids & Teens department.

At 8:12 p.m. Yadira departed the meeting.

7. Director's Report

- a. Strategic Plan
  - i. Patrons will learn about the Strategic Plan in the summer edition of the newsletter.
- b. PLA Conference
  - i. The Library staff who attended the PLA conference all attended different sessions and came home with lots of great ideas.

8. Building Committee

- a. The Building Committee will meet on Thursday, May 5 at 7 p.m.

9. By-Laws/Goals/Policy/Personnel Committee: no report

10. Finance Committee/Audit Committee

- a. Fraud Risk assessment
  - i. The Committee encouraged Board members to review the Fraud Risk assessment in the Board packet.
- b. The Library's proposed budget was approved by the Village.

A motion was made by Carole Bilbo, and seconded by Jonathan Rivera, to approve the budget for the fiscal year 2016-2017.

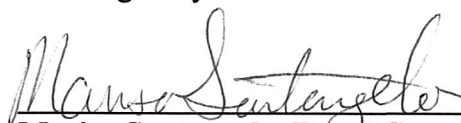
Ayes: 7                      Nays: 0                      Absent: 0  
Motion carried.

11. Unfinished Business: none

12. New Business: none

A motion was made by Jonathan Rivera and seconded by Elsa Volpe to adjourn the meeting at 8:18 p.m.

The next regularly scheduled Board meeting will be held May19, 2016 at 8:00 p.m.

  
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**Marisa Santangelo, Board Secretary**

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**Date approved**