

**ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
JUNE 20, 2019**

1. President Chris Pesko called the meeting to order at 8:00 p.m.

2. Upon roll call the following were present:

Present: Trustees Chris Pesko, Peter Fosco, Elsa Volpe, Marissa Santangelo, and Diana Gordon

Absent: Trustees Michelle Mondia and SK Narayan

Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, Office Manager Maureen Delaney, and Greg Manning from Crowe

3. Chris Pesko read the account balances as presented:

- a. GF Balance \$655,787.25 as of May 31, 2019
- b. BF Balance \$102,801.05 as of May 31, 2019
- c. Gift Fund Balance \$10,609.20 as of May 31, 2019
- d. GF (YTD) Expenditures \$173,269.42 as of May 31, 2019

4. Chris Pesko presented the consent agenda:

- a. Minutes of the Board Meeting, May 23, 2019
- b. Approval of payroll for July 2019
- c. Acknowledge Treasurer's report
- d. Approval IMRF check for June 2019
- e. Approval of General Fund Disbursements for June 2019
- f. Approval of Building Fund Disbursements for June 2019
- g. Approval of Transfers for May 2019

A motion was made by Marisa Santangelo, and seconded by Peter Fosco, to approve the consent agenda.

Upon roll call the Board voted as follows:

Ayes: 5 Nays: 0 Absent: 2

Motion carried.

5. Correspondence: Tiffany shared a picture and thank you card from John Mills school

6. Public participation

- a. Greg Manning from Crowe reviewed the audit packet
 - i. He discussed the timeline for the audit
 - ii. Greg will meet with Tiffany for a training on depreciation
 - iii. Greg will email Board members fraud questionnaire

At 8:14 p.m., Greg departed the meeting.

7. Director's Report

- a. The Board discussed buying a book for Kim as a means of showing their support for her.

b. Tiffany discussed the plans for the Fourth of July parade

8. Building Committee

a. Lobby Redesign Update

- i. We are still holding onto the final payment to Builders Land because of a recurring problem with light fixtures in the snack space.
- ii. The painters are coming back to repair spots.

9. By-Laws/Goals/Policy/Personnel Committee

a. There will be a meeting prior to the September Board meeting on September 19 at 7 p.m.

10. Finance Committee: no report

11. Unfinished Business: none

12. New Business

- a. Jason demonstrated how the Digital Public Library and Illinois Digital Archives work
- b. IPLAR (Illinois Annual Public Library Report) to be submitted to the Illinois State Library

A motion was made by Peter Fosco, and seconded by Diana Gordon, that the Board accept the IPLAR as presented in the Board packet.

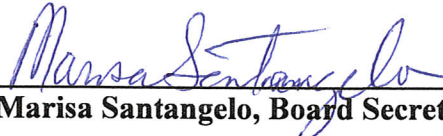
Upon roll call the Board voted as follows:

Ayes: 5 Nays: 0 Absent: 2
Motion carried

c. There was discussion about a book signing for a local author

A motion was made by Peter Fosco, and seconded by Elsa Volpe, to adjourn the meeting at 8:53 p.m.

The next regularly scheduled Board meeting will be held July 18, 2019 at 8:00 p.m.



Marisa Santangelo, Board Secretary

Date approved