

ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
July 19, 2018

1. Vice President Chris Pesko called the meeting to order at 8:00 p.m.

2. Upon roll call the following were present:

Present: Trustees Chris Pesko, Marisa Santangelo, Elsa Volpe, Peter Fosco, Diana Gordon, and Michelle Mondia

Absent: Trustee Carole Bilbo

Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, Office Manager Maureen Delaney, and Head of Circulation Mary Moss

3. Chris Pesko read the account balances as presented:

- a. GF Balance \$533,501.38 as of June 30, 2018
- b. BF Balance \$138,340.92 as of June 30, 2018
- c. Gift Fund Balance \$21,773.19 as of June 30, 2018
- d. GF (YTD) Expenditures \$284,655.63 as of June 30, 2018

4. Chris Pesko presented the consent agenda:

- a. Minutes of the Board Meeting, June 21, 2018
- b. Approval of payroll for August 2018
- c. Acknowledge Treasurer's report
- d. Approval IMRF check for July 2018
- e. Approval of General Fund Disbursements for July 2018
- f. Approval of Transfers for June 2018

A motion was made by Peter Fosco, and seconded by Diana Gordon, to approve the consent agenda.
Upon roll call the Board voted as follows:

Ayes: 6 Nays: 0 Absent: 1
Motion carried.

5. Correspondence: none this month

6. Public participation: Head of Circulation Services, Mary Moss

- a. Mary showed the Board some of the items available in the new "Beyond Books" collection.

At 8:10 p.m., Mary Moss left the meeting.

7. Director's Report

- a. Tiffany explained the Board Action Dates calendar.
- b. The Board discussed which Trustees are up for election.

8. Building Committee

- a. Both the Story Room project and the Lobby project are on schedule.

- b. Tiffany showed the Board the floor plan for the Lobby and the color scheme for the Story Room.
- c. All carpets throughout the building were cleaned.

9. By-Laws/Goals/Policy/Personnel Committee

a. Hiring of Kate Marie Vasquez-Braun

A motion was made by Peter Fosco, and seconded by Michelle Mondia, to hire Kate Marie Vasquez-Braun as a Shelver for \$8.57 an hour.

Upon roll call the Board voted as follows:

Ayes: 6 Nays: 0 Absent: 1
Motion carried

b. Hiring of Gaby Salgado

A motion was made by Peter Fosco, and seconded by Michelle Mondia, to hire Gaby Salgado as a Shelver for \$8.57 an hour.

Upon roll call the Board voted as follows:

Ayes: 6 Nays: 0 Absent: 1
Motion carried

c. Peter proposed using Survey Monkey for future Director reviews.

d. Tiffany will work with Peter to set up a meeting for the annual policy review.


10. Finance Committee: no report

11. Unfinished Business: none

12. New Business: none

A motion was made by Michelle Mondia, and seconded by Elsa Volpe, to adjourn the meeting at 8:23 p.m.

The next regularly scheduled Board meeting will be held August 16, 2018 at 8:00 p.m.



Marisa Santangelo, Board Secretary

Date approved