

**ELMWOOD PARK PUBLIC LIBRARY**  
**MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING**  
**July 18, 2019**

1. President Chris Pesko called the meeting to order at 8:00 p.m.

2. Upon roll call the following were present:

Present: Trustees Chris Pesko, Peter Fosco, Marissa Santangelo, Diana Gordon, Michelle Mondia, and SK Narayan

Absent: Trustee Elsa Volpe

Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

3. Chris Pesko read the account balances as presented:

- a. GF Balance \$495,195.37 as of June 30, 2019
- b. BF Balance \$98,854.17 as of June 30, 2019
- c. Gift Fund Balance \$10,722.65 as of June 30, 2019
- d. GF (YTD) expenditures \$312,358.23 as of June 30, 2019

4. Chris Pesko presented the consent agenda:

- a. Minutes of the Board Meeting, June 20, 2019
- b. Approval of payroll for August 2019
- c. Acknowledge Treasurer's report
- d. Approval IMRF check for July 2019
- e. Approval of General Fund Disbursements for July 2019
- f. Approval of Transfers for June 2019

A motion was made by Peter Fosco, and seconded by Diana Gordon, to approve the consent agenda.

Upon roll call the Board voted as follows:

Ayes:           6       Nays:           0           Absent:        1  
Motion carried.

5. Correspondence: Tiffany shared cards from a summer school class that visits the library often.

6. Public participation: none

7. Director's Report

- a. Tiffany met with Greg from Crowe and learned how to do the capital asset inventory.
- b. Tiffany encouraged the Board to review the guidelines for both the OMA and FOIA on the AG's website and will email everyone the link.
- c. Chris thanked all the staff and Elsa who marched in the parade.

At 8:11 p.m., Trustee Elsa Volpe arrived.

- 8. Building Committee: no report
- 9. By-Laws/Goals/Policy/Personnel Committee: no report
- 10. Finance Committee: no report
- 11. Unfinished Business: none
- 12. New Business

a. Executive Session minutes review

A motion was made by Peter Fosco, and seconded by Michelle Mondia, that the Board adjourn to Executive Session for the purpose of reviewing the Executive Session minutes.

Upon roll call the Board voted as follows:

Ayes: 7      Nays: 0      Absent: 0  
Motion carried.

At 8:12 p.m., Tiffany, Jason, and Maureen exited the meeting as the Board prepared to enter Executive Session. They returned to the meeting at 8:22 p.m.

A motion was made by Marisa Santangelo, and seconded by Elsa Volpe, that the Board keep the Executive Session minutes sealed for all dates.

There was discussion about the aging out process.

Upon roll call the Board voted as follows:

Ayes: 7      Nays: 0      Absent: 0  
Motion carried

A motion was made by SK Narayan, and seconded by Michelle Mondia, to adjourn the meeting at 8:28 p.m.

The next regularly scheduled Board meeting will be held August 15, 2019 at 8:00 p.m.

  
**Marisa Santangelo, Board Secretary**

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**Date approved**