

**ELMWOOD PARK PUBLIC LIBRARY  
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING  
AUGUST 16, 2018**

1. President Carole Bilbo called the meeting to order at 8:00 p.m.
2. Trustee Michelle Mondia will act as Board Secretary for this meeting.
3. Upon roll call the following were present:

Present: Trustees Carole Bilbo, Chris Pesko, Elsa Volpe, and Michelle Mondia

Absent: Trustees Peter Fosco, Diana Gordon, and Marisa Santangelo

Also present: Director Tiffany Verzani and Office Manager Maureen Delaney

4. Carole Bilbo read the account balances as presented:
  - a. GF Balance \$830,031.45 as of July 31, 2018
  - b. BF Balance \$138,377.54 as of July 31, 2018
  - c. Gift Fund Balance \$22,242.59 as of July 31, 2018
  - d. GF (YTD) Expenditures \$439,673.55 as of July 31, 2018

5. Carole Bilbo presented the consent agenda:

- a. Minutes of the Finance Committee Meeting, July 19, 2018
- b. Minutes of the Board Meeting, July 19, 2018
- c. Approval of payroll for September 2018
- d. Acknowledge Treasurer's report
- e. Approval IMRF check for August 2018
- f. Approval of General Fund Disbursements for August 2018
- g. Approval of Transfers for July 2018

Trustee Peter Fosco arrived at 8:02 p.m.

A motion was made by Chris Pesko, and seconded by Elsa Volpe, to approve the consent agenda.  
Upon roll call the Board voted as follows:

Ayes:           5       Nays:           0                   Absent:        2  
Motion carried.

6. Correspondence: none
7. Public participation: none
8. Director's Report
  - a. Details about the scholarship offered by the Friends are on the website.
  - b. Jason received a grant for an AED and is working with the fire department on where/how to best install it.
  - c. The Library did not receive the grant for the mural/art installation.
  - d. There will be a joint meeting of local library trustees in October.
  - e. Tiffany attended a disability workshop.

9. Building Committee

- a. The Story Room project starts on Monday and will take three weeks.

10. By-Laws/Goals/Policy/Personnel Committee: no report

11. Finance Committee

- a. Annual audit
  - i. Preliminary results indicate a clean audit.
  - ii. Auditors coming to September's meeting to review final results.
- b. Annual transfer to the Building Fund

A motion was made by Elsa Volpe, and seconded by Michelle Mondia, to transfer the remaining \$38,624 of this year's operating budget from the checking account to the Building Fund.


Ayes: 5      Nays: 0      Absent: 2  
Motion carried.

12. Unfinished Business: none

13. New Business: none

A motion was made by Chris Pesko, and seconded by Michelle Mondia, to adjourn the meeting at 8:19 p.m.

The next regularly scheduled Board meeting will be held September 20, 2018 at 8:00 p.m.

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Michelle Mondia, Acting Board Secretary

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Date approved