

**ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
SEPTEMBER 20, 2018**

1. President Carole Bilbo called the meeting to order at 8:02 p.m.
2. Upon roll call the following were present:

Present: Trustees Carole Bilbo, Chris Pesko, Marissa Santangelo, Elsa Volpe, Peter Fosco, and Michelle Mondia
Absent: Trustee Diana Gordon
Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, Head of Technical Services Lucas McKeever, and Office Manager Maureen Delaney
3. Carole Bilbo read the account balances as presented:
 - a. GF Balance \$944,832.62 as of August 31, 2018
 - b. BF Balance \$177,046.11 as of August 31, 2018
 - c. Gift Fund Balance \$23,152.35 as of August 31, 2018
 - d. GF (YTD) Expenditures \$579,788.71 as of August 31, 2018
4. Carole Bilbo presented the consent agenda:
 - a. Minutes of the Board Meeting, August 16, 2018
 - b. Minutes of the BGPP Committee Meeting, September 5, 2018
 - c. Approval of payroll for October 2018
 - d. Acknowledge Treasurer's report
 - e. Approval IMRF check for September 2018
 - f. Approval of General Fund Disbursements for September 2018
 - g. Approval of Transfers for August 2018

A motion was made by Peter Fosco, and seconded by Chris Pesko, to approve the consent agenda.
Upon roll call the Board voted as follows:

| | | | | | |
|-------|---|-------|---|---------|---|
| Ayes: | 6 | Nays: | 0 | Absent: | 1 |
|-------|---|-------|---|---------|---|

Motion carried.
5. Correspondence: none
6. Public participation: Lucas worked with Tiffany and Jason on revising the Personnel Policy Manual, and is here to observe discussions regarding the proposed changes.
7. Director's Report
 - a. There will be a local library trustee networking event with a speaker on mental health awareness on November 11.
 - b. Christine is working with Age Options in Oak Park regarding a grant for senior programming.
 - c. Jason reviewed the findings of the snack survey.
8. Building Committee

- a. The Story Room project was completed under budget.
- b. The Library will have a place on the new Culver's sign in the Village Circle.
- c. Tiffany Nash is finalizing designs for the lobby project.

9. By-Laws/Goals/Policy/Personnel Committee

- a. A number of policies were reviewed and will be voted on next month.
- b. There was discussion regarding proposed changes to the Personnel Policy Manual.

At 8:37 p.m., Trustee Peter Fosco departed the meeting.

10. Finance Committee

- a. Annual audit

A motion was made by Chris Pesko, and seconded by Elsa Volpe, to accept the audit as presented in the Board packet.

Upon roll call the Board voted as follows:

Ayes: 6 Nays: 0 Absent: 1

Motion carried.

11. Unfinished Business: none

12. New Business: none

A motion was made by Chris Pesko, and seconded by Michelle Mondia, to adjourn the meeting at 8:50 p.m.

The next regularly scheduled Board meeting will be held October 18, 2018 at 8:00 p.m.



Marisa Santangelo, Board Secretary

10-18-18
Date approved