

ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
December 19, 2019

1. President Chris Pesko called the meeting to order at 8:00 p.m.

2. Upon roll call the following were present:

Present: Trustees Chris Pesko, Elsa Volpe, Marissa Santangelo, and SK Narayan

Absent: Trustees Peter Fosco, Diana Gordon, and Michelle Mondia

Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

3. Chris Pesko read the account balances as presented:

- a. GF Balance \$625,169.20 as of November 30, 2019
- b. BF Balance \$121,783.07 as of November 30, 2019
- c. Gift Fund Balance \$13,170.47 as of November 30, 2019
- d. GF (YTD) expenditures \$976,668.06 as of November 30, 2019

4. Chris Pesko presented the consent agenda:

- a. Minutes of the Board Meeting, November 21, 2019
- b. Minutes of the Building Committee Meeting, November 21, 2019
- c. Approval of payroll for January 2020
- d. Acknowledge Treasurer's report
- e. Approval IMRF check for December 2019
- f. Approval of General Fund Disbursements for December 2019
- g. Approval of Transfers for November 2019
- h. Approval of Transfers to Gift Fund of fundraiser ticket sales \$1,255

A motion was made by SK Narayan, and seconded by Elsa Volpe, to approve the consent agenda.

Upon roll call the Board voted as follows:

Ayes: 4 Nays: 0 Absent: 3

Motion carried.

5. Correspondence: none

6. Public participation: none

7. Director's Report

- a. Tiffany gave an update on the You Are Beautiful project.
- b. The Board will recognize the Ashbys for their service to the Friends at the January meeting
- c. Head of Circulation, Mary Moss, announced her retirement this week.
 - i. The Library will be hosting a retirement party on Friday, January 24.
- d. President Pesko thanked the staff who participated in the interviews for the head of Kids & Teens
- e. President Pesko thanked Andrea for doing the one-on-one trainings during the month

At 8:11 p.m., Trustee Peter Fosco arrived.

8. Building Committee: no report

9. By-Laws/Goals/Policy/Personnel Committee

a. Hiring of Melissa Funfsinn

A motion was made by Peter Fosco, and seconded by SK Narayan, to hire Melissa Funfsinn as Head of Kids & Teens at \$25.64 an hour.

Upon roll call the Board voted as follows:

Ayes: 5 Nays: 0 Absent: 2

Motion carried.

b. Hiring of Joshua McGuire

A motion was made by Peter Fosco, and seconded by SK Narayan, to hire Joshua McGuire as Adult Services Associate for \$15.30 an hour.

Upon roll call the Board voted as follows:

Ayes: 5 Nays: 0 Absent: 2

Motion carried.

10. Finance Committee: no report

11. Unfinished Business: none

12. New Business

a. Per Capita Grant

A motion was made by Peter Fosco, and seconded by Marisa Santangelo, to approve the Per Capita Grant Application as presented in the Board Packet.

Upon roll call the Board voted as follows:

Ayes: 5 Nays: 0 Absent: 2

Motion carried.

b. Chris reviewed the timing and procedures for the upcoming Director's review.

13. Adjournment

A motion was made by Elsa Volpe, and seconded by Peter Fosco, to adjourn the meeting at 8:25 p.m.

The next regularly scheduled Board meeting will be held January 16, 2020 at 8:00 p.m.

Marisa Santangelo

Marisa Santangelo, Board Secretary

1-16-2020
Date approved