

ELMWOOD PARK PUBLIC LIBRARY
Minutes of FINANCE/AUDIT COMMITTEE MEETING

NOVEMBER 19, 2015
7:30 P.M.

1. Committee Chair Carole Bilbo called the meeting to order at 7:32 p.m.
2. Upon roll call the following Committee Members were present: Trustees Carole Bilbo, Jonathan Rivera, and Terri Sorrentino.
Also present: Trustees Chris Pesko, Marisa Santangelo and Elsa Volpe, Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney.
3. The Committee reviewed the payroll, transfers, and November vouchers.
4. Unfinished Business
 - a. Check approval
 - i. Carole prefers to come in before the committee meeting to review checks.
 - ii. There was discussion about what the bylaws specify about reviewing checks.
 1. Checks can be reviewed any time before the Board meeting.
 2. Carole will continue to review checks prior to the committee meeting.
 3. There will be special committee meetings in December and January.
 4. Finance committee meetings will now begin at 7:45 p.m.
 - b. Bank interviews
 - i. The finance committee will interview the top two banks based on Tiffany's interviews and report. A tentative date was set as December 14 at 7 p.m.

At 7:53 p.m., Trustee Joe Bertolli arrived.

At 8:00 p.m., Village Trustee Jonathan Zivojnovic arrived.

5. The meeting was adjourned at 8:01 p.m.
6. The next regularly scheduled Finance Committee Meeting will be held December 17, 2015 at 7:45 p.m.

Carole Bilbo, Committee Chairperson

Date filed (Office)