

Elmwood Park Public Library Homebound Delivery Policy

The library strives to provide access to all of its residents. While we provide 24/7 website, databases and downloadable books and magazines, it is important to provide accommodations to those who cannot physically visit the Library.

WHO is eligible?

- Must be 18+ years of age
- Must live in Elmwood Park in residential housing – hospitals, group homes or other institutions are not included in this service.
- Must have a valid Elmwood Park library card (card will be adjusted with a new patron code of “homebound”)
- Temporarily (minimum of 30 days) or permanently confined to their home due to illness, age, disability or other circumstances
- We may require a doctor’s statement

WHAT can they request?

- Specific titles or we can choose for them based on preferences/questionnaire
- Items owned by EPPL, no ILL material will be delivered
- No new DVD releases will be delivered
- We may limit the number of items depending on size and weight

HOW long is the checkout period?

- One month

WHEN will we deliver?

- Limit is 2 visits per month per household
- Monday through Friday, 10:00 a.m. – 4:00 p.m. at a mutually agreed upon time.
- If something unexpected arises (staff calls in sick, bad weather, etc.), we will call to reschedule

Policy Review and Revision

Elmwood Park Public Library Board of Trustees
will review this document at least biennially.

Approved and Adopted by Library Board, March 2014